

Wyoming Bean Commission

Natrona County Extension, 2011 Fairgrounds Road, Casper, WY

January 14, 2016

Minutes:

Members Present:

Jeffery Chapman (handler) of Goshen County

Pascual Aguilar (grower) of Big Horn County

Beau Fulton (grower) of Park County

Wayne Hort (grower) of Goshen County

Hank Uhden (ex-officio member from the Wyoming Dept. of Agriculture)

Members Absent:

Lynn Preator (handler) of Big Horn County

Jerrold Lind (grower) of Platte County

Others Present:

Dale Heggem, Senior Inspection Specialist, Wyoming Dept. of Agriculture

Ted Craig, Specialty Crop Grant Program, Wyoming Dept. of Agriculture

Mike Moore, Wyoming Seed Certification, University of Wyoming

Mike Foreman, Wyoming Crop Improvement Association, Powell

Transaction of Business:

Meeting was called to order at 9:02 am by Chairman Beau Fulton.

Members and guests introduced themselves.

Chairman Fulton requested Approval of Agenda and Approval of December 7 & 8, 2015

Meeting Minutes. Jeffrey Chapman motion for approval, Wayne Hort seconded. Motion passed.

Specialty Crop Grants: Ted Craig provided a detailed overview of the specialty crop program, funding availability, application process, expectation of when funding would be made available. \$24,500 is potentially available; grant deadline will be in April, 2016 with funding coming available October 2016. Mike Moore updated the Commission on the dry bean nursery at the Powell UW Research Farm and the activities taking place to date. Currently the bean nursery research has been unfunded and limited in scope.

University of Wyoming / Variety Trials: Dr. Bret Hess, UW participated in discussion with the Commission via conference phone. Dr. Hess updated the Commission on current bean research taking place and estimated costs: Dr. Kniss: Direct harvest of beans - \$40K; Dr. Stump: Pesticides \$10K - \$15K; Dr. Heitholt: Variety work, water needs, drought tolerance, \$10K - \$15K. Research currently funded from producer grants with a dollar for dollar match.

The Commission entered into discussion with Dr. Hess, Mike Moore, and Ted Craig on what it will take to develop future bean research potentials, and specialty crop grant utilization. It was agreed to bring Dr. Jim Heitholt, Plant Sciences Dept. Head into the discussion as Dr. Heitholt has a high interest in bean research, and to open communications with the University to develop a specialty crop grant research proposal. It was agreed that any Bean Commission members in attendance at the Wyoming Crop Improvement Association meeting in Powell in February would plan to discuss research needs with Dr. Heitholt, Dr. Hess, and Mike Moore. Additional ideas may be generated during the WCIA bean committee meeting. Mike Foreman, WCIA conveyed to the Commission that he has one research idea he wishes to bring forward to the Commission from a grower's aspect.

Break. Chairman Fulton called for a short break at 10:10 am. Meeting reconvened at 10:30 am.

Administrative:

- **Audit Contract with WDA - Status.** Hank Uhden updated the Commission on the status of the audit contract with WDA. Internal and attorney general review recommended changes to the contract, and those changes were made to the copy for signature. The contract was presented to the Chairman for signature. Contract signed on behalf of the Commission by Chairman Fulton.
- **Draft Commission Budget.** The Commission was provided copies of the budget as developed for the 2016 Legislative session.
- **Final review of assessment and refund forms.** One minor edit was noted for the grower refund form. Dale Heggem will make that noted edit and resend the form out. Wayne Hort motioned approval, Jeffery Chapman seconded. Motion passed, the Commission formally approved the Assessment remittance form and the grower refund form.
- **Review / approval of letter to Yellowstone Bean Company.** Chairman Beau Fulton read the draft letter to YBC. The letter is to request remittance of assessments of grower bean at the time of sale and prior to their official closing of business. Chairman Fulton will send the draft letter to Hank Uhden for final formatting and delivery to YBC.
- **Update on rule-making process / Attorney General's rule review & comments.** Hank Uhden briefed the Commission on the status of the rules. The proposed rules were sent to the Attorney General's office for review and comment. As of January 14, 2016 nothing has been returned from the AGs office. No further action.
- **Formal adoption of Commission policies.** The Commission reviewed the draft policies. Jeffrey Chapman motion approval & adoption, Wayne Hort seconded. The Commission formally adopted the policies as attached.

Refunds were briefly discussed. One refund has been formally submitted to the Department. Refund cannot be made as the handler has not submitted the grower assessments to the Commission.

Public Communications / Newsletter / Social Media - Hank Uhden. Brief discussion covered topics of letterhead development, logo development, newsletters, news articles, and use of social media such as FaceBook. The Commission by consensus agreed that the Commission should have a logo for use on letterhead, and other forms of public communication; they further agreed that Hank U. should develop a FaceBook page for the Commission. Websites were discussed as well, and the pros/cons to using websites and facebook. Mike Moore said he would provide information back to the Commission on website development, notably since the Wheat Commission and Seed Certification all utilize similar tools. Hank Uhden stated he would ask the WDA public information officer to assist in developing 2 - 3 drafts of a Wyoming Bean Commission logo.

Reports:

- **U.S. Dry Bean Council.** Nothing to Report.
- **Dry Bean Consortium.** Hank Uhden asked Mike Moore to provide detailed background on the consortium between the universities of Idaho, Colorado, and Wyoming. Mike Moore briefed the Commission on the status of the consortium, and future research. The consortium has applied for a national grant to initiate research. Mike M. also provided discussion on how the Commission can facilitate research with the consortium.
- **Nebraska Dry Bean Council.** Hank Uhden briefed the Commission on recent communication from the Nebraska Dry Bean Council -and- of his attendance to the Nebraska Bean Day hosted by the NDBC. Hank U. covered what topics were discussed at the bean day, and that the Nebraska Council wanted to meet with the Wyoming Bean Commission to open communication, and to discuss possible future research and ways that the two commissions can work together on common goals. The NDBC will be invited to the next full meeting.

Commission Comment / Public Comment. Public congratulations were provided on the Commission's start-up and the business conducted to date. Next meeting was discussed, topics to include rules status and specialty crop grant. Meeting likely to take place via conference call, Time & Date to be determined. Hank U. conveyed that 2016 is the year of the pulse crops and that there is a global bean marketing initiative taking place. More information including marketing tools is available at www.iyp2016.org

Meeting was adjourned at 11:58 am.

Attachments:

- Agenda
- Commission Policies

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January 14, 2016

Agenda

Thursday, January 14

- 9:00 am Call to Order - Chairman Fulton
- Introductions: Members / Guests
- 9:10 am Approval of Agenda
Approval of Minutes - December 7 & 8, 2015 Meeting
- 9:20 am Specialty Crop Grants - Ted Craig
- 9:45 am University of Wyoming / Variety Trials - Bret Hess
- 10:00 am Break
- 10:15 am Administrative:
- Audit Contract with WDA - Status
 - Draft Commission Budget
 - Final review of assessment and refund forms
 - Review / approval of letter to Yellowstone Bean Company
 - Update on rule-making process / Attorney General's rule review & comments
 - Formal adoption of Commission policies
- 11:00 am Public Communications / Newsletter / Social Media - Hank Uhden
- 11:20 am Reports:
- U.S. Dry Bean Council
 - Dry Bean Consortium
 - Nebraska Dry Bean Council
- 11:45 am Board Comment / Public Comment
- 12:00 pm Adjourn

[The Crop Research Foundation of Wyoming meeting will begin at 1:00 pm at the same location. Bean Commission Members are invited to attend.]

Wyoming Bean Commission Policies:

Adopted: January 14, 2016

Wyoming Bean Commission

The Wyoming Bean Commission hereby formally adopts the following policies:

Conduct of Business.

1. Roberts Rules of Order are adopted for the formal transaction of business.
2. A simple majority Quorum of members present is adopted for action items requiring a vote.
3. Conference Calls: The Commission will not take action or vote on items unless at least one Commission Handler member is present on the call.

Refunds:

1. Before refunds are issued through the Wolfs payment system, all Commission members will receive from the Department a spreadsheet listing who is requesting refund and refund amount. Commission will agree to issue refund payments based on two (2) commission member's approval.

Communications:

1. Formal correspondence by any Commission member on behalf of the Commission using Commission letterhead shall be approved by the Commission members before it is sent.